

2024-2025



JUSD Virtual Learning Program Family Guide



JURUPA UNIFIED SCHOOL DISTRICT
4850 PEDLEY ROAD
JURUPA VALLEY, CA 92509

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8:00 am - 4:30 pm
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LEARNING WITHOUT LIMITS

WHAT IS THE VIRTUAL LEARNING PROGRAM?

The JUSD Virtual Learning Program offers students the chance to continue their education in an online, at-home environment. This program, designed for 7th-12th grade students, provides support for those who prefer to learn virtually.

Our primary goal aligns with our district's promise: to empower each student to unlock their potential and succeed in school, "Learning Without Limits." We are committed to creating personalized learning experiences for all students through expanded and flexible learning opportunities that prepare them to be college and career ready.



LEARNING WITHOUT LIMITS

2024-2025 SCHOOL YEAR

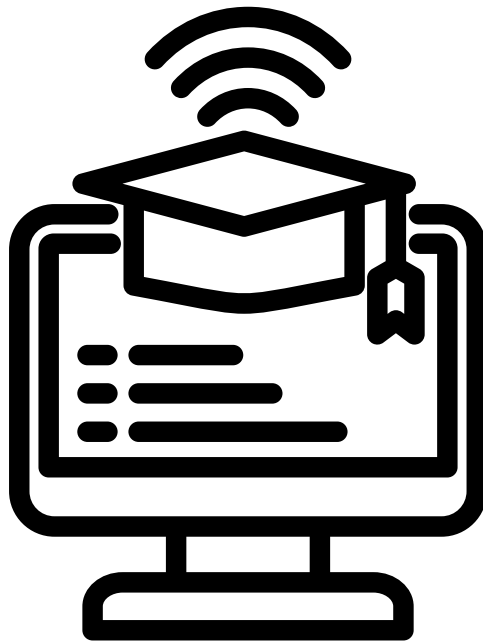
Semester 1: August 7 - December 19

Winter Recess- December 23 - January 10

Semester 2: January 13 - May 29

Spring Recess - March 24 - March 28

Hours: 8:30 AM - 2:55 PM (M/T/W/F)
9:00 AM - 2:55 AM (TH)



LEARNING WITHOUT LIMITS

2024-2025 SCHOOL YEAR

Regular Day Schedule

Period	Start/End Times	Minutes	Instructional Delivery
Office Hours	8:00 am - 8:30 am	30	Office hours by appointment
HR/Check-in	8:30 am - 8:45 am	15	Synchronous
1	8:45 am - 9:20 am	35	Synchronous
	9:20 am - 9:40 am	20	Asynchronous
2	9:40 am - 10:15 am	35	Synchronous
	10:15 am - 10:35 am	20	Asynchronous
3	10:35 am - 11:10 am	35	Synchronous
	11:10 am - 11:30 am	20	Asynchronous
Lunch	11:30 am - 12:10 pm	40	
4	12:10 pm - 12:45 pm	35	Synchronous
	12:45 pm - 1:05 pm	20	Asynchronous
5	1:05 pm - 1:40 pm	35	Synchronous
	1:40 pm - 2:00 pm	20	Asynchronous
6	2:00 pm - 2:35 pm	35	Synchronous
	2:35 pm - 2:55 pm	20	Asynchronous
Office Hours	2:55 pm - 3:30 pm	35	Office hours by appointment

2024-2025 SCHOOL YEAR

Late Start Thursday Schedule

Instructional Delivery		Start/End Times
Staff meetings, professional development, or teacher collaboration		8:00 am - 8:45 am
Teacher planning time		8:45 am - 9:00 am
Students will not have the regular 6-period schedule during Late Start Synchronous check-in for all students with their assigned homeroom (HR) teacher. Time reserved for individual or small group counseling, tutoring, work support, asynchronous work, etc. supported by the HR teacher.		9:00 am - 11:30 am
Lunch		11:30 am - 12:10 pm
Asynchronous learning. Students work independently. Teacher planning time.		12:10 pm - 12:55 pm
Asynchronous learning. Students work independently. Parent/Teacher Conferences. Other duties, as needed.		12:55 pm - 2:55 pm
Office hours by appointment		2:55 pm - 3:30 pm
Late Start Dates		
August 8, 15, 22, 29 September 5, 12, 19, 26 October 3, 10, 17, 24, 31 November 7, 14, 21 December 5, 12	January 16, 23, 30 February 6, 13, 20, 27 March 6, 13, 20 April 3, 10, 17, 24 May 1, 8, 15, 22	

PROGRAM BASICS

Application Process

Families must contact the Virtual Learning Office to request their student be added to the waitlist for the Virtual Learning Program. The waitlist is for secondary (grades 7 - 12) students ONLY. We are no longer accepting elementary (grades TK - 6) students for the 2024-2025 school year.

Your student's academic and attendance history will be reviewed for acceptance into the Virtual Learning Program to determine if the program is appropriate to meet your student's needs. Families will be notified if and when their student is accepted.

Intake Meeting and Master File Agreement

In order for enrollment in the Virtual Learning Program to be finalized for accepted students, one parent/guardian and the student must attend an IN PERSON intake meeting to review the program, finalize paperwork and outline scheduled needs.

All Virtual Learning students must have a Master File Agreement completed prior to starting classes in the Virtual Learning Program. Master File Agreements are handled by the Virtual Learning office only.

PROGRAM BASICS

Students with an IEP/504 Plan

For students with an IEP, any requests for Virtual Learning will be addressed through an IEP meeting. Students will be placed on the waitlist, and the Virtual Learning case carrier will be notified to coordinate an IEP meeting.

Once an IEP meeting has been scheduled, the IEP team including the family, student and Virtual Learning Administrator will make determinations regarding placement in the program on an individual basis. The IEP team will review relevant data, including your student's participation and progress made during the school year to determine if your student's current IEP and all services (speech, OT, etc.), including access to general education, can be implemented in the Virtual Learning Program.

When a student is placed in the Virtual Learning Program, it is a change of placement.

If your student has a 504 plan, the Virtual Learning Administrator will coordinate with the home school's 504 Coordinator and will set up a 504 Team meeting to ensure that the plan is being supported in the Virtual Learning Program.

***For students with documented medical conditions, the IEP team may consider Home Hospital instead of the Virtual Learning Program depending on student's needs. Home Hospital requires a minimum of 20 days, and it is for health issues that a student is placed based on a doctor's recommendation only.**

PROGRAM BASICS

Requests to transition back to in person instruction

If a family is choosing a virtual program for their student, the intention is that the student and families are committing to the full school year.

However, if your student is enrolled in the Virtual Learning Program and would like to return to in-person instruction, a parent/guardian must contact the Virtual Learning Office to request that the student return to in-person instruction. This process can take up to 5 days and will depend upon the current grading period at the time of the request.

The Virtual Learning office bases staffing and support based on the number of students that would like to stay in the virtual model. We review each case if there is an issue or concern with staying in the virtual model as we want to ensure that whatever learning model is selected is the best for the student.

If your student is not completing work or attending their virtual class sessions, enrollment in the program can be revoked.

***For families with students on IEPs, transitions may also be determined by the IEP team**

ENROLLMENT PROCESS

Enrollment in the Virtual Learning Program does not remove enrollment in your student's home school. Your student will be listed as a student in their home school and enrolled in the Virtual Learning Program track. Students seeking transfers, inter and intra district transfers, must go through the transfer process.

New students to JUSD must be currently enrolled and assigned to their home school prior to transitioning to Virtual Learning. Please contact the JUSD Parent Center to enroll your student in JUSD.



LEARNING WITHOUT LIMITS

STUDENT EXPECTATIONS

Be present and engaged in all online courses daily. Students found not participating in synchronous instructional offerings for more than 50% of scheduled times of synchronous instruction in a school month may be returned to the traditional model at their homeschool.

The program consists of online synchronous work and asynchronous independent work for the student. Interaction with both of these will be necessary to be successful in the Virtual Learning Program. Attendance will be determined by virtual classroom meetings, daily interactions, and overall student work completion. If a student logs in, but does not produce evidence of work, the student will be marked as Absent.

For students in the Virtual Learning Program, there is an expectation that they are logging in, participating with their teachers, and completing coursework daily. Power outages, uncharged laptops, and forgotten passwords are not excused absences. If a student is unable to attend class, they are responsible for completing all work to earn their engagement minutes.

The minutes required for grades 4th - 12th = 240 minutes

TECHNOLOGY

Chromebooks

JUSD is currently a 1 to 1 district with Chromebooks issued for all students. All class meetings, student work, and assessments will be conducted using ONLY JUSD Chromebooks.

[Chromebook Care](#) is available through JUSD Technology.

Internet Connection

An internet connection for all students will be necessary. Families will be responsible for ensuring that their students have the ability to log in daily and complete the expectations of the program. If families are in need of a hotspot or additional technology for their student, they should complete the technology survey in Parent Connect and contact their student's home school directly.



LEARNING WITHOUT LIMITS

EDGENUITY

Much like the traditional classroom, students will be asked to complete a variety of assignments in the virtual setting. These assignments depend largely on the selected course. Students should expect assignments similar to those in the traditional school setting, such as research papers, assessments, as well as online-specific assignments unique to the Virtual Learning Program.

Virtual students may also be required to complete group projects where students communicate virtually as well as remote presentations. Some virtual courses may also have a synchronous piece, where students view live lectures online and sometimes participate in discussions through video conferencing platforms.

Students will be assessed regularly based on their daily completion of assignments in Edgenuity. Progress monitoring of student completion of coursework is embedded into the Edgenuity platform.

Students may also take virtually monitored exams online, where a proctor watches via webcam or where computer software detects cheating by checking test-takers' screens.

ACADEMIC INTEGRITY POLICY

The Virtual Learning Program (Students & Staff) behaves with integrity, commitment, courage, responsibility, and respect. Integrity and commitment are two important values that tie into our Core Values. Integrity is choosing to be honest with ourselves and doing what is right over what is fast or easy. Commitment refers to taking ownership of all responsibilities and dedicating our efforts to assigned tasks/roles.

We understand the pressure that students face to get good grades which can sometimes lead to taking the easy route (i.e. cheating). However, we believe that cheating and/ or plagiarism diminishes the value of education and undermines the integrity of our Virtual Learning Community. Our academic integrity policy shows that we value all students' learning and hard work, therefore we expect all students to demonstrate integrity, honesty, and commitment in the academic work they produce.

- Plagiarism - "taking another's work as your own or to steal and pass off another's work without giving credit to the source."
- Cheating - "acting dishonestly or unfairly in order to gain an advantage over another" or helping another to deceive expectations (Merriam-Webster Dictionary)

Note: Some teachers encourage collaborative work/ tutoring, while others do not follow this practice. Students should get clarification from their teacher and/ or make them aware.

ACADEMIC INTEGRITY POLICY

Policy Violations and Consequences

Tier 1 Violation

- Copying homework/ classroom assigned to be done independently, or allowing someone else to copy your own
- Submitting plagiarized work (ex. Essays, projects, presentations) taken from the internet, other students or publications; cite your sources
- Giving/ Receiving test information to/from students in other period of the sam eteacher/ same course
- Talking/communication/sharing with another student about the test, responses, or test related material with another student (both students are in violation)
- Using unauthorized “cheat” notes (ex. Notes in cell phone, desk, online website, etc.)
- Using electronic devices to cheat

Consequences include...

- Teacher meets with student and reviews the Academic Integrity Policy
 - Teacher documents in “Student Visits”
 - Send an email to Counselor with incident
- Teacher notifies parent/ guardian via email/ phone after meeting with the student
- Any make-up opportunities are at the teacher’s discretion
- Teacher may assign a class consequence based on their class behavior expectations (ex. reflective letter)

ACADEMIC INTEGRITY POLICY

Policy Violations and Consequences

Tier 2 Violation

- Repeated offense within the same year
- Submitting individual projects that are not entirely your own work
- Submitting papers or projects that were purchased from another source

Consequences include...

Teacher will follow all steps from Tier 1 plus

- Teacher submits a referral with evidence of violation to Administration
- Counselor will meet with the student
 - Incident is documented in Q-Behavior
 - Academic Integrity Contract MUST be signed by student
- Counselor will arrange a meeting between all parties (Teacher, Parent, Counselor, Admin.)
- Admin may assign student participation in Restorative Practice Program
 - Student Youth Court

Tier 3 Violation

- Cheating on State/ Federal exams
- Altering grades on a computer database, grade book, or retuned work
- Third offense of Tier 1, second offense of Tier 2

Consequences include...

All of Tier 2 consequences plus

- Student's eligibility to participate in award ceremonies or Senior privileges will be under review
- Documentations in student file remains